

ED A IC

Examiners selection procedure and criteria

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1. VACANCIES

The European Society of Anaesthesiology and Intensive Care (ESAIC) is always looking for good candidates for the role of EDAIC Part II examiners.

1.1 The duties of EDAIC Part II Examiners will be the following:

- Be familiar with and apply the examination procedures.
- Strive to maintain the high standard of the EDAIC.
- Study the examination questions provided by the ESAIC.
- Strive to conduct a fair and impartial interview of the candidates.
- Assess whether the candidate demonstrated an adequate breadth and depth of knowledge over a range of topics as well as sound clinical judgement, and award marks accordingly.

1.2 The following criteria are essential and candidates without these competencies will not be considered:

- An Examiner must:
 - be an Active Member of the ESAIC, or an Affiliate Member in the case of examiners from Latin America
 - be of good standing with the profession
 - be currently active in clinical practice
 - have been a consultant/specialist for at least three years
 - demonstrate active involvement in the education of trainees
 - have good communication skills
 - display a long-term commitment to the role of examiner and be willing to attend at least six exams over a three-year period
 - demonstrate proficiency of the English language as exam language, both written and oral
 - work in a European country or a country currently entrusted with hosting the EDAIC Part II
 - return the Non-Disclosure Agreement for EDAIC Part II Examiner duly filled in.

1.3 The following criteria are desirable:

- An Examiner should:
 - have the competence, confidence and credibility to assess the next generation of anaesthesiologists
 - be a Diplomate of the European Society of Anaesthesiology and Intensive Care (DESAIC)
 - have examination-related experience, preferably familiar with the EDAIC and/or with the National Board examination (where applicable)
 - have support from his/her Head of Department and preferably national authorities (e.g. national society).

1.4 The Examinations Committee has the responsibility of selecting new examiners for the EDAIC Part II.

- The selection criteria will vary over time, depending on the needs and priorities as determined by the ESAIC in the prevailing circumstances
- The Examinations Committee will strive to achieve a balance between the different interests and competencies in the Examiners' group

- The Examinations Committee will at any time try to fully cover the different languages of the EDAIC Part II.

1.5 To apply, please send us:

- the completed application form [here](#) stressing clearly your interest in education,
- at least two and up to three recommendation letters,
- a recent picture.

The letters should be dated, signed and addressed to the ESAIC Examinations Committee. Complete applications will be reviewed by members of the Examinations Committee and Subcommittees and the outcome will be communicated at the earliest. Please send your application to the following address: exam@esaic.org (please do not send e-mails heavier than 5MB).

2. SELECTION PROCEDURE

2.1 The ESAIC Examinations Committee does not have a closing date for applications. Twice a year the Examinations Committee will compile a list of applicants whose applications scores at least 23 points (see point 3). The Examinations Committee may organize one extra round of applications scoring per year if needed. The Committee will discuss the current needs of the exam and define which competencies are needed in terms of spoken languages, specific clinical competencies and number of new examiners needed. Following the conclusion of these discussions, new examiners shall be appointed on their respective merit. Factors that may influence the selection criteria for examiners include:

- Geographic distribution
- Linguistic skills
- Special interests and competencies relevant to the EDAIC.

2.2 Unsuccessful applicants will be reconsidered for a maximum of another two selection rounds until they are finally dismissed. Such unsuccessful applicants will not be eligible to re-apply for at least 2 years from their last unsuccessful application process.

2.3 The rejection of a candidate by the Examinations Committee is a final decision. The Committee will not explain reasons for acceptance or rejection of candidates but reserves the right to give (at its discretion) feedback to unsuccessful candidates.

2.4 On some rare occasions, outstanding EDAIC Part II candidates may be invited directly to become examiners. The Examinations Committee has the responsibility of proving that these candidates meet the criteria above.

3. CRITERIA & SCORING

Required criteria:

Checked by the Examinations Administrator.

Scoring of applications:

Diploma: EDAIC 4 points, FRCA/FCAI 3 points, EDIC/EDRA/Pain Qualification 2 points, TSA/FANZCA 1 point. **Maximum 5 points.**

Language skills: 1 point for English and 2 points for any other Part II exam language. **Maximum 6 points.**

Implication with the teaching of trainees: depending on the involvement level, **0 to 5 points.**

ESAIC activity: depending on the involvement level **0 to 3 points.**

Examination related experience: depending on the involvement level, 1 to 3 points for active role in the national exam, 1 to 3 points for active role in the organisation of the EDAIC. **Maximum 3 points.**

Recommendation letter: 4 points from National Society, 3 points from ESAIC Examinations Committee and Subcommittee member, 3 points from Head of Department / Medical Director, 2 points from any other ESAIC volunteer, 1 point for any other recommendation letter. **Maximum 3 recommendation letters. Maximum 5 points.**

Publications since appointment as a consultant: 1 point per relevant publication. **Maximum of 3 points.**

Motivation: reviewer should evaluate the motivation from the candidate giving **0 to 5 points** (argumentation, thought-through application).

4. NEW EXAMINERS

4.1 New examiners must either be DESAIC or they must observe one EDAIC Part II (two examination days including participation in the Examiners Meeting) before they may examine.

4.2 New examiners are appointed subject to a probationary period. The probationary period will consist of three whole examination days. During the probationary period Senior Examiners representing the Committee will assess each new examiner's performance and recommend to the Examinations Committee whether the candidate should either:

- be confirmed as an EDAIC examiner
- continue under probation for a specific number of exams, or
- be deemed not suitable to perform examiner duties.

5. ROUTINE REVIEW OF EXAMINERS

The Examinations Committee shall review the performance of all examiners at regular intervals. Examiners whose performance is considered to be unsatisfactory, may be:

- Reviewed again after a further period determined by the Examinations Committee, possibly with a requirement of what has to be improved and a recommendation of further training

- Asked to resign, or
- Dismissed.

The ESAIC reserves the right to stop inviting examiners who refuse invitations to participate in the EDAIC Part II examination for several years.

6. CONFIDENTIALITY OF EXAMINERS

6.1 Examiners of the EDAIC Part II must strive to avoid compromises of the fairness and impartiality of the examination.

6.2 Examiners of the EDAIC Part II will receive the questions digitally shortly in advance before each exam. The regulations of how to handle these questions must be followed in every detail according to the examination rules that apply.

6.3 Examiners are expected to support the EDAIC by developing questions for both the EDAIC Part I and Part II and sending these to the Examinations Committee. Such questions are to be kept strictly confidential and should not be used in other examinations or books.