

Examinations Subcommittee Part I Member with Polish Mother Tongue

ROLE

The ESAIC is seeking to recruit a new member with Polish mother tongue for the [Examinations Subcommittee Part I](#). The Examinations Subcommittee Part I is responsible for the practical organisation and development of the European Diploma in Anaesthesiology and Intensive Care Part I Examination taking place every year in September, as well as the management of the EDAIC Part I Multiple Choice Questions (MCQ) databank.

The Polish-speaking representative of the Examinations Subcommittee Part I will have full voting rights in this Subcommittee and his/her main duties will be the following:

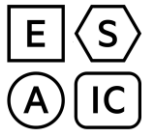
- Travel to attend or remotely attend meetings including the Examinations Subcommittee Part I meeting taking place in October (can clash with ASA congress) and the EDAIC Translators meeting usually taking place once a year at the Euroanaesthesia Congress.
- Translate 120 MCQs to Polish yearly using a dedicated software platform and possibly other documents such as regulations, policies or promotional material.
- Review Multiple Choice Questions (MCQs) for the next EDAIC Part I examination (once a year).
- Create new MCQs as requested by the Examinations Subcommittee Part I Chair (currently 5 MCQs per year).
- Assist with the organisation of the EDAIC Part I in their home country if required.
- Report on the organisation of the EDAIC Part I in their home country if requested by the Examinations Subcommittee Part I Chair.
- Support the development of the EDAIC Part I as well as its recognition.
- Liaise with the Examinations Subcommittee Part I Chair and Members regarding strategic and specific decisions.
- Participate in the selection process of new Examinations Subcommittee Part I Members.
- Undertake other tasks requested by the Examinations Subcommittee Part I Chair on an ad-hoc basis.

REQUIREMENTS

The candidate must have the following profile:

- Must be an [ESAIC Active Member](#)¹
- Must be a consultant (i.e. not in training; retired anaesthetists cannot apply).
- Must be in clinical practice (i.e. not working for research only).
- Must be practising anaesthesia in a hospital with trainee anaesthetists.
- Must have Polish as mother tongue and a good command of English.
- Must have experience with teaching and educational activities.
- Must have examination-related experience, preferably familiar with the EDAIC or with the national Board examination.
- Must have a good command of English.

⁽¹⁾ A physician who has completed an accredited anaesthesia training programme, who is certified in anaesthesiology, who is licensed to practice medicine, and who resides in a European country (as defined by the [World Health Organisation](#)).



Gender balance and representation from throughout Europe will be encouraged on all Committees. No more than two representatives working professionally in any one country (except for ex-officio or co-opted members with no voting rights), and no more than one representative from the same institution, can sit on any Committee/Subcommittee. In special circumstances, the Board of Directors could grant an exception to this rule.

TERM OF OFFICE

The new member of the Examinations Subcommittee Part I will be elected for a term of 3 years, renewable annually up to 8 years² and officially beginning on 1 January 2021. Examinations Subcommittee Part I Members must resign from the Subcommittee 1 year after retiring from active work.

OFFER

Travel, accommodation and other necessary expenses incurred to attend meetings or examinations are covered by the ESAIC as per the ESAIC Expense Reimbursement Policy.

HOW TO APPLY

Please send:

(1) [the completed application form](#)

(2) a Curriculum Vitae written in English language and of maximum 3 pages

to lise@esaic.org before **18th January 2021** (please do not send e-mails heavier than 5MB). Complete applications will be reviewed by the Examinations and Nominations Committees and the outcome will be communicated at the earliest. All Members of the Examinations Subcommittee Part I will need to declare their conflict of interest on a yearly basis for the whole duration of their term of office.

MORE INFORMATION

Any questions? Please contact lise@esaic.org.

² Nobody can serve for more than 8 years as Member of the Examinations Committee, including the subcommittees, and for more than 12 years for a combination of Member and Chair (Chair + Chair-Elect + Past-Chair + Member) in the Examinations Committee, including in the Part I, Part II or OLA Subcommittees.